

**ATHENIAN ACADEMY  
OF TECHNOLOGY AND THE ARTS  
Minutes  
January 27, 2022**

<b>Board Member</b>	<b>Attendance</b>	<b>Governance Training</b>	<b>Training Expiration</b>
Jim Mathieu		Compliant	10.20.2024
Michelle Zervas		Compliant	4.27.2023
Billy Slater		Compliant	6.08.2023

Finance meeting 6:15 pm  
Regular Board Meeting 6:30 pm

Confirm quorum  
Approve the agenda

Notice: Acknowledge resignation of Ana Ramirez

**OPEN TO THE PUBLIC**

**PRINCIPAL'S REPORT (Evan)**

1. Evan shared that the team is currently on pace in all grades.
2. Evan shared that attendance continues to be concerning. 67 students are currently on pace to be considered at-risk, compared with only 41 students last year at this point.
3. Evan shared academic data with the Board. Two areas of concern right now are 7<sup>th</sup> and 8<sup>th</sup> grade. Evan shared that the school is targeting extra tutoring at those 2 grade levels.
4. Evan shared the out-of-field report with the Board. The Board unanimously approved the out-of-field teachers to teach out-of-field.
5. Evan presented the draft 2022 – 2023 school calendar to the Board and asked for the Board to approve it. The Board unanimously approved the 2022 – 2023 school calendar.

**CONSENT AGENDA –**

Acknowledgement that the combined November-December 2021 Board Meeting was cancelled

Board Minutes – October

The board confirmed that there was no meeting held in November or December of 2021.

The October 2021 minutes were approved on the consent agenda.

**MANAGEMENT REPORT – (Dan)**

- Financial statements November and December 2021

Jim confirmed that the finance committee met just prior to the regular board meeting to review the November and December 2021 financial statements and found them in good order.

Dan reported that the school's cash on hand was \$1,013,746 and the fund balance was \$862,951, with a year-to-date deficit of expenditures over revenues of \$(57,691). This was expected due to the front-

loaded expenditures. The school projected to have a surplus as of the January 2022 period, in keeping with the budget.

- Budget Update

There was no recommended change to the annual budget.

#### SCHOOL EXPANSION.

##### Scope of work and contract review

In person presentation and discussion. Scott Mire, Architect and President of Consilium Atlantic - Design Build Scott Mire presented facility program site drawings, size, and projected cost calculations. The board voted unanimously to approve the payment of \$12,000 for the preliminary work.

#### New Business

- Annual board meeting (January 2022), including the election of corporate officers

The board held its annual corporate meeting. The proposed officers were James Mathieu, President; and Michelle Zervas as Secretary and Treasurer. The officers were approved unanimously. Dan was authorized to complete the annual filing for the corporation.

- The Administrator / Link-Up annual evaluation was scheduled for the February 2022 meeting

- The Board self-review will occur in the March meeting.

#### OPEN DISCUSSION

The board held an open discussion about the facility planning. It was agreed that each board member could provide more input as to the proposed school layout and design.

A handwritten signature in black ink, appearing to be the initials 'JM' or similar, written in a cursive style.

ATHENIAN ACADEMY OF PASCO  
BALANCE SHEET  
1/31/2022

Asset

Current Assets

Cash on Demand Deposit	1,048,362.50	
Petty Cash	300.00	
Reserve Checking	1,220.43	
Cadence Bank	31,625.57	
Accounts Receivables	96,776.51	
AR Dist.Sch.Board of Pasco	52,329.00	
Deposits Receivable		
Total Current Assets		1,230,614.01

Other Current Assets

Prepaid Expenses	0.00	
Prepaid Expense-Prepaid Insurance	35,430.08	
Total Other Current Assets		35,430.08

Capital Assets

Bldgs. & Fixed Equip./LHI	2,314,275.50	
Bldgs. & Fixed Equip./LHI-Accum. Depr.	-555,760.00	
Furniture/Fixtures/Equipment	20,063.00	
Furniture/Fixtures/Equipment-Accum. Depr.	-17,866.00	
Computers & Technology	308,129.00	
Computers & Tech.-Accum. Depr.	-210,922.00	
Land	900,750.00	
Total Capital Assets		2,758,669.50

Total Asset 4,024,713.59

Liability

Current Liabilities

Salaries, Benefits and Payroll Taxes Payable	237,015.00	
Accounts Payable	2,868.76	
Accounts Payable-Other	4,200.00	
403(B) Withholding	1,794.61	
State Unemployment Tax	468.49	
Child Support/Garnishment		
Total Current Liabilities		246,346.86

Other Current Liabilities

Current Capital Leases Payable	30,288.00	
Total Other Current Liabilities		30,288.00

Long-Term Liabilities

Mortgage Payable	2,092,645.82	
Total Long-Term Liabilities		2,092,645.82

Total Liability 2,369,280.68

Fund Balance

Net Capital Assets 635,735.68

Total Net Assets 1,655,432.91

Total Liabilities & Net Assets 4,024,713.59



# Athenian Academy Of Technology And The Arts

A Tuition-Free Public Charter School

## January 28, 2022 Out-of-Field Parental Notification

Individuals who are teaching Out-of-Field are certified in at least one area and are qualified to teach; however, they are required to take additional coursework or testing to add coverage/endorsement(s) to their certificate. The state also requires teachers to take coursework/in-service towards English to Speakers of Other Languages (ESOL) endorsement, when the teacher is the primary Language Arts and/or Reading teacher for an ESOL student.

The following teachers have agreed to teach Out-of-Field while completing coursework/testing:

Name	Area Out-of-Field	Certification
Susan Ehr	ESOL	K – 6 Elementary
Jami Weissman	ESOL	K – 6 Elementary
Karen Day	ESOL	K – 6 Elementary