

**ATHENIAN ACADEMY  
OF TECHNOLOGY AND THE ARTS  
Board Meeting Minutes  
June 27, 2024  
Finance committee meeting 6:15 pm  
Regular Board Meeting 6:30 pm**

Board Member	Attendance	Governance Training	Training Expiration
Jim Mathieu	Yes	Compliant	10.20.2024
Michelle Zervas	Yes	Compliant	4.7.2026
Billy Slater	yes	Compliant	5.02.2026

Confirm quorum and adopt meeting agenda:

Jim opened the meeting at 6:30 pm. All board members were in attendance.

**OPEN TO THE PUBLIC**

There were no members from the public in attendance.

**PRINCIPAL'S REPORT (Evan)**

1. Evan shared that the state hasn't released FAST results to the public yet.
2. Evan shared that the school's Florida Safe Schools Assessment Tool has been submitted. This was certified by the Board.
3. Evan shared the school's preliminary out-of-field with the Board.
4. Evan shared information about the school's PTO. He requested additional PTO for the team.
5. Evan asked the Board to consider 2 capital improvements. The first is resurfacing the basketball court and painting new lines on it. The second improvement is putting in an artificial turf P.E. field. These were approved by the Board. With the costs of the P.E. field, this will require an RFP.
6. Evan shared the school's Open Enrollment Policy with the Board. There was a discussion about the policy, with the Board asking questions and providing input. The Board will revisit the policy in July.
7. Evan shared the school's Grievance Policy with the Board. There was a discussion about the policy, with the Board asking questions and providing input. The Board will revisit the policy in July.
8. Evan shared information with the Board about Pasco's updated Volunteer Policy, which requires level 2 screening. Families will now need to pay for this screening every 5 years. Evan shared that he must submit the Board's decision by July 1; however, the Board can revisit this at the July Board Meeting. The Board adopted Pasco's updated Volunteer Policy; however, it will be revisited at July's meeting.
9. Evan shared updates regarding school safety. New requirements include that all doors must stay closed and locked during the day. In addition, a safe space must be identified and marked in each room. Finally, there must be a Progressive Discipline Policy in place to address safety requirements that are not being followed. Evan shared a draft progressive discipline policy with the Board, and it was approved. This was added to the

school's Governing Board Policies.

10. Evan shared with the Board that it can adopt a School Chaplain Policy. Evan shared a sample policy for reference; however, he requested the school not implement this. The Board did not approve this.
11. While discussing the requirement of a progressive discipline policy, Evan also shared other new requirements related to school safety. Evan shared a draft of the Health, Safety, or Welfare of Students Policy, which incorporates the School's Safety Policy. The following policies were added to it:
  - Policy 22 SCHOOL HARDENING
  - Policy 23 SCHOOL SAFETY SPECIALIST
  - Policy 24 INVOLVEMENT OF LAW ENFORCEMENT
  - Policy 25 HURRICANE CLOSURES
  - Policy 26 SUBMISSION OF DOCUMENTS TO PASCO COUNTY SCHOOLS
  - Policy 27 VIOLATIONS AND THE PROGRESSIVE DISCIPLINE POLICY

#### CONSENT AGENDA –

Board Minutes May 23, 2024. Unanimously approved on the consent agenda.

#### MANAGEMENT REPORT – (Dan)

- Jim reported that the finance committee met at 6:15 and found the May 2024 financial statements in good order.
- Monthly financial reports and budget comparison for May 2024.
  - Dan reviewed the May financial statements with the board. The school was on budget. It showed an operating surplus of \$53K and a facility deficit of \$230K.
    - May 2024 financial statement adoption motion by Michelle, second by Billy, passed unanimously.
- 2023-24 Budget update and budget amendment, if required,
  - Dan recommended to the board that the budget be amended so that no line items would exceed budget; the net budget was at a positive variance.
    - Budget adoption motion by Michelle, second by Billy, passed unanimously.
- Preliminary budget 2024-25.

Dan and Evan discussed the expected enrollment for 2024-25 and the budget plan to meet the requirements. The presentation included the request that the board consider the acquisition of a playfield and improvements to the courts. The board authorized that the school fix the courts for safety purposes and directed that the school prepare an advertisement of the playfields.

  - Budget adoption motion by Michelle, second by Billy, passed unanimously.
- Confirmation of commercial insurance coverage for 2024-25.

- Dan confirmed that the commercial insurance was in place for July 1, 2024.

## OLD BUSINESS

- Construction report  
Jim Holtzman, the construction contractor attended the meeting and presented the expected plan to complete the school in July 2024. He provided a daily schedule and assured the board that his company was doing all it could to complete the job in July. He noted that the fire marshal had determined that the facility would need to be sprinkled, even though code did not necessitate it as it was designed. Jim noted that it would months to challenge the fire marshal. Dan recommended that the school proceed with the sprinklers. The high-end estimate for this additional was \$100K. The board authorized the addition of the fire sprinklers unanimously.

## NEW BUSINESS

- Parent complaint  
A parent complaint was reviewed by the board. The parent had been informed of their right to attend the board meeting and to address the board. The parent did not attend the board meeting.
- Outdoor improvements  
The existing exterior courts and a new playfield were presented.
- Discussion regarding further school expansion.  
Evan and Dan discussed that a smaller expansion should be considered, compared to previous plans for up to 680 K12 students and a VPK for 80 pre-k students. The board directed them to provide modified expansion plans.



7-25-24

**Athenian Academy of Technology and the Arts**  
**Athenian Academy of Technology and the Arts 4321**  
**Pasco County, Florida**  
**Balance Sheet (Unaudited)**  
**Jun-24**

	<u>Accounts</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>						
Cash and cash equivalents	1110	596,242	-	-	-	596,242
Investments	1160	-				-
Grant receivables	1130	361,636	-			361,636
Other current assets/ Accounts Receivable	12XX	119,038				119,038
Deposits	1210	-				-
Due from other funds	1140	-				-
Other long-term assets	1400	45,457				45,457
<b>Total Assets</b>		<b><u>1,122,372</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>1,122,372</u></b>
<b>LIABILITIES AND FUND BALANCE</b>						
<b>Liabilities</b>						
Accounts payable	2120	140,622	-	-	-	140,622
Salaries, benefits, and payroll taxes payable	2110, 2170, 2330	214,609	-			214,609
Deferred revenue	2410	-				-
Notes/bonds payable Due in current year	2180, 2250, 2310, 2320	-				-
Lease payable	2315	-				-
Other liabilities	21XX, 22XX, 23XX	-	-			-
<b>Total Liabilities</b>		<b><u>355,231</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>355,231</u></b>
<b>Fund Balance</b>						
Nonspendable	2710	119,038	-	-	-	119,038
Restricted	2720	-				-
Committed	2730	-				-
Assigned	2740	-				-
Unassigned	2750	648,104				648,104
<b>Total Fund Balance</b>		<b><u>767,142</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>767,142</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b><u>1,122,372</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>1,122,372</u></b>

**Athenian Academy of Technology and the Arts**  
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**Pasco County, Florida**  
**Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited)**  
**For Month and YTD Quarter for the Period Ending Jun-2024**

FTE Projected  
FTE Actual

382  
382

100% Percent of Projected

Account Number	General Fund				Special Revenue				Debt Service				
	June Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	June Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	June Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	
<b>Revenues</b>													
<b>FEDERAL SOURCES</b>													
Federal direct	3100	-	-	-	-	-	-	-	-	-	-	-	
Federal through state and local	3200	-	(203,514)	-	173,230	640,923	544,851	118%	-	205,016	-	-	
<b>STATE SOURCES</b>													
FEFP	3310	200,974	2,598,583	2,393,535	109%	-	-	-	16,690	-	205,016	0%	
Capital outlay	3397	-	-	-	-	-	-	-	-	-	-	-	
Class size reduction	3355	31,861	382,644	382,624	100%	-	-	-	-	-	-	-	
School recognition	3361	-	-	65,211	0%	-	65,211	-	-	-	-	-	
Other state revenue	33XX	(7,500)	-	7,500	0%	-	-	-	-	-	-	-	
<b>LOCAL SOURCES</b>													
Interest	3430	0	6	10	64%	-	-	-	-	-	-	-	
Local capital improvement tax	3413	-	-	-	-	-	-	-	-	-	-	-	
Other local revenue	34XX	38,966	555,036	554,944	100%	-	-	-	-	-	-	-	
Proceeds from Issuing Long-term Debt	3700	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenues</b>		<b>264,301</b>	<b>3,332,756</b>	<b>3,403,825</b>	<b>98%</b>	<b>173,230</b>	<b>706,134</b>	<b>644,851</b>	<b>130%</b>	<b>16,690</b>	<b>205,016</b>	<b>205,016</b>	<b>100%</b>
<b>Expenditures</b>													
<b>Current Expenditures</b>													
Instruction	5000	138,716	1,925,469	2,359,662	82%	-	510,318	112,358	454%	-	-	-	
Instructional support services	6000	-	-	-	-	-	-	-	-	-	-	-	
Board	7100	680	19,277	20,285	95%	-	-	-	-	-	-	-	
ESP Contracted Services	7200	29,557	317,525	318,145	100%	-	-	-	-	-	-	-	
School administration	7300	37,347	463,976	483,780	96%	-	11,382	-	-	-	-	-	
Facilities and acquisition	7400	39,878	247,328	22,354	1106%	173,230	173,230	323,096	54%	-	-	-	
Fiscal services	7500	2,016	42,426	45,223	94%	-	184	-	-	-	-	-	
Food services	7600	143	35,755	43,435	82%	-	5,442	-	-	-	-	-	
Central services	7700	347	7,657	8,002	96%	-	-	-	-	-	-	-	
Pupil transportation services	7800	-	-	-	-	-	-	-	-	-	-	-	
Operation of plant	7900	34,181	357,695	343,199	104%	-	5,593	-	-	-	-	-	
Maintenance of plant	8100	-	-	-	-	-	-	-	-	-	-	-	
Administrative technology services	8200	-	-	-	-	-	-	-	-	-	-	-	
Community services	9100	(18)	66,937	67,576	99%	-	186	-	-	-	-	-	
Debt service	9200	-	-	-	-	-	-	-	-	16,690	205,016	205,016	100%
<b>Total Expenditures</b>		<b>282,846</b>	<b>3,484,046</b>	<b>3,711,659</b>	<b>94%</b>	<b>173,230</b>	<b>706,336</b>	<b>435,456</b>	<b>162%</b>	<b>16,690</b>	<b>205,016</b>	<b>205,016</b>	<b>100%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>		<b>(18,544)</b>	<b>(151,291)</b>	<b>(307,835)</b>	<b>49%</b>	<b>-</b>	<b>(201)</b>	<b>109,397</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources (Uses)</b>													
Transfers in	3600	-	-	-	-	-	-	-	-	-	-	-	
Transfers out	9700	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Other Financing Sources (Uses)</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Change in Fund Balances</b>		<b>(18,544)</b>	<b>(151,291)</b>	<b>(307,835)</b>	<b>49%</b>	<b>-</b>	<b>(201)</b>	<b>109,397</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund balances, beginning		785,686	918,633	918,633	100%	-	-	-	-	-	-	-	
Adjustments to beginning fund balance		-	-	-	-	-	-	-	-	-	-	-	
<b>Fund Balances, Beginning as Restated</b>		<b>785,686</b>	<b>918,633</b>	<b>918,633</b>	<b>100%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Fund Balances, Ending</b>		<b>767,141</b>	<b>767,343</b>	<b>610,799</b>	<b>126%</b>	<b>-</b>	<b>(201)</b>	<b>109,397</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	

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FTE Projected  
FTE Actual

Account	Capital Outlay				Total Governmental Funds				
	Number	June Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	June Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget
<b>Revenues</b>									
<b>FEDERAL SOURCES</b>									
Federal direct	3100	-	-	-	-	-	-	-	-
Federal through state and local	3200	-	-	-	173,230	642,425	544,051	118%	-
<b>STATE SOURCES</b>									
FEFP	3310	-	-	-	217,664	2,598,583	2,598,551	100%	-
Capital outlay	3397	22,072	230,389	231,739	99%	22,072	230,389	231,739	99%
Class size reduction	3355	-	-	-	31,861	382,644	382,624	100%	-
School recognition	3361	-	-	-	-	65,211	65,211	100%	-
Other state revenue	33XX	-	-	-	(7,500)	-	7,500	0%	-
<b>LOCAL SOURCES</b>									
Interest	3430	-	-	-	0	6	10	64%	-
Local capital improvement tax	3413	-	-	-	-	-	-	-	-
Other local revenue	34XX	-	-	-	38,968	555,036	554,944	100%	-
Proceeds from Issuing Long-term Debt	3700	-	-	-	-	-	-	-	-
<b>Total Revenues</b>		<b>22,072</b>	<b>230,389</b>	<b>231,739</b>	<b>99%</b>	<b>476,294</b>	<b>4,474,295</b>	<b>4,385,431</b>	
<b>Expenditures</b>									
<b>Current Expenditures</b>									
Instruction	5000	-	-	-	138,716	2,435,787	2,472,020	99%	-
Instructional support services	6000	-	-	-	-	-	-	-	-
Board	7100	-	-	-	680	19,277	20,285	95%	-
ESP Contracted Services	7200	-	-	-	29,557	317,525	318,145	100%	-
School administration	7300	-	-	-	37,347	475,358	463,780	98%	-
Facilities and acquisition	7400	-	-	-	213,109	420,559	345,450	122%	-
Fiscal services	7500	-	-	-	2,016	42,610	45,223	94%	-
Food services	7600	-	-	-	143	41,197	43,435	95%	-
Central services	7700	-	-	-	347	7,857	8,002	98%	-
Pupil transportation services	7800	-	-	-	-	-	-	-	-
Operation of plant	7900	22,072	230,389	231,739	99%	56,254	593,677	574,938	103%
Maintenance of plant	8100	-	-	-	-	-	-	-	-
Administrative technology services	8200	-	-	-	-	-	-	-	-
Community services	9100	-	-	-	(18)	67,122	67,576	99%	-
Debt service	9200	-	-	-	16,690	205,016	205,016	100%	-
<b>Total Expenditures</b>		<b>22,072</b>	<b>230,389</b>	<b>231,739</b>	<b>99%</b>	<b>494,638</b>	<b>4,625,786</b>	<b>4,583,669</b>	<b>101%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>(18,544)</b>	<b>(151,492)</b>	<b>(188,438)</b>	<b>76%</b>
<b>Other Financing Sources (Uses)</b>									
Transfers in	3600	-	-	-	-	-	-	-	-
Transfers out	9700	-	-	-	-	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Change in Fund Balances</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>(18,544)</b>	<b>(151,492)</b>	<b>(188,438)</b>	<b>76%</b>
Fund balances, beginning		-	-	-		785,686	918,633	918,633	100%
Adjustments to beginning fund balance		-	-	-		-	-	-	-
<b>Fund Balances, Beginning as Restated</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>785,686</b>	<b>918,633</b>	<b>918,633</b>	<b>100%</b>
<b>Fund Balances, Ending</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>767,141</b>	<b>767,142</b>	<b>720,195</b>	<b>107%</b>

Stmnt of Rev, Exp, and Fund Bal



7-25-24